



INTERNAL/EXTERNAL

## EMPLOYMENT OPPORTUNITY

**PROGRAM AREA:** First Nation Child and Family Services  
**POSITION TITLE:** First Nation Child and Family Services – **Manager**  
**DURATION:** Full-Time Permanent Position  
**CLOSING:** Tuesday, July 18, 2023

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PARRY SOUND, ONTARIO  
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PHONE:  
(705) 746-2531  
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(705) 746-5984

**CHIEF**  
Warren Tabobondung

**CHIEF COUNCILLOR**  
Lindsay McConnell

**COUNCILLORS**  
Pazhe Rice-Menominee  
Christina Vasiliou  
Alana King  
Walter Tabobondung

### Position Summary:

Wasauksing First Nation is accepting applications for a First Nation Child and Family Services Manager. Under the immediate supervision of the Director of Wasauksing First Nation Social Programming and Wellness, the Child and Family Services Manager represent Wasauksing First Nation's interest in Child, Youth and Family Services Act proceedings. The Child and Family Services Manager protects the collective best interests of Wasauksing First Nation children, youth and families. This person ensures a culturally appropriate disposition of all matters before the court, investigations, and voluntary service agreements. The Child and Family Services Manager is a highly motivated individual with exceptional advocacy skills, possessing exceptional knowledge of the Child and Youth Family Services Act (CYFSA-Ontario) and its application for the First Nation and its members. The Child and Family Services Manager is the direct supervisor for the Representative Services program staff, Prevention Services program staff and the Cultural Coordinator, as well as manages and directs the operations of these programs.

### Duties & Responsibilities:

- Oversees and manages the supervision, guidance and case management of Wasauksing First Nation's Representative Services Program
- Oversees and manages Prevention support services to Wasauksing First Nation membership and community members and affiliated families that are involved in child welfare
- Monitors government policies and legislation
- Fosters exceptional knowledge of the Child, Youth and Family Services Act and the Act respecting First Nations, Inuit, and Metis children, youth and families
- Provides support and knowledge of the Child Welfare system and alternative options for children and families requiring support and care
- Oversees the representation of Wasauksing First Nation's interests in child protection proceedings, hearings and child welfare agency matters
- Supports the Wasauksing First Nation Representative Services workers and Prevention Services workers to advocate for and obtain needed services on behalf of Wasauksing First Nation families
- Establishes protocols and active working relationships with all Child and Family Services agencies and Child Welfare agencies engaged with Wasauksing First Nation members

- Educates the public and public relations, ensuring representation of the interests of the Wasauksing First Nation Representative Services Program and the Prevention Services Program in public forums and public processes relative to child welfare and family matters
- Administration of the Wasauksing First Nation Representative Services Program and the Prevention Services Program budget
- Review and assessment of the Wasauksing First Nation Representative Services and Prevention Services client files to ensure files are maintained, updated on a regular basis and complete
- Engages legal counsel and supports the preparation of court documents
- Represent the Wasauksing First Nation in court on complex matters
- Recommends policy positions on issues pertaining to child welfare, the Wasauksing First Nation Representative Services program, the Prevention Services program and policies for Wasauksing First Nation
- Adheres to all policies and procedures of Wasauksing First Nation and any other relevant policies and procedures from external agencies and partners
- Performs other related duties as required and requested by the Director of Social Programming and Wellness

**Education & Experience:**

- Minimum post-secondary graduate degree in Social Work, Social Science, or a related field
- In good standing with the Ontario College of Social Workers and Social Service Workers or other applicable governing bodies is an asset
- Minimum five years of experience working with a First Nation community in the social services field, with two years in a managerial role
- Direct experience working with Indigenous families, youth and children

**Other Requirements:**

- Valid Driver's License and reliable personal vehicle
- Ability to work flexible hours, including evenings and/or weekends
- Available for on-call after hours and during weekends as required
- Ability to travel is required, and to travel with minimal notice
- This position requires the individual to work with various families, youth and children. To protect children, youth and vulnerable persons, Wasauksing First Nation requires the individual to provide a vulnerable sector check

**Applications must be received no later than Tuesday, July 18, 2023  
@ 4:00 pm**

Please send your resume with a cover letter, contact information and two recent employment references to:

**Amanda Worm, HR Manager  
Email: hrmanager@wasauksin.ca  
Wasauksing First Nation**

**P.O. Box 250 Parry Sound, ON P2A 2X4**

Or package may be dropped off at the following physical address:

**Administration Office  
1508 Geewadin Road Lane G  
Wasauksing First Nation**

*Preference may be given to Indigenous candidates with relevant on reserve employment experience and/or those with knowledge and understanding of the Wasauksing First Nation History and Community.  
"Only those selected for an interview will be contacted. We wish to thank everyone for their application."*