



ATIKAMEKSHENG ANISHNAWBEK

Atikameksheng Anishnawbek will thrive together as a **strong and proud Nation** by honouring our gifts of Anishinabemowin and the Life of the Land.

Competition Number:	2023-023
Position:	Child Well Being Worker
Department:	Social Services
Employment Status:	Full Time
Salary:	\$29.34 - \$35.07 /HR – 35 Hours per Week
Location:	Naughton, ON
Closing Date:	July 19, 2023, at 4:00pm

POSITION SCOPE:

The Child Well-Being Worker will provide effective, productive, and safe programming for the youth of the community. The youth program will support youth by planning, implementing and evaluating fun and exciting programs for the youth.

REQUIRED QUALIFICATIONS:

Mandatory Requirements

- Grade 12 Diploma
 - OR
- a College Diploma or University Degree in a related discipline
- CPIC (Vulnerable Sector) will be required upon employment offer

Additional Requirements

- Willing to work flexible hours including evenings and weekends.
- Enthusiasm in working with a youth target group, ages 6 – 21 years
- Excellent computer and technology knowledge and skills
- Excellent written and verbal communications
- Efficient Time management skills and organizational skills in an office setting
- Excellent Customer service skills
- Strong organizational, analytical, administration and oral communication skills
- Sign language skills an asset
- WHIMS Training as asset
- Class "F" license, an asset

KEY RESPONSIBILITIES:

Program Development

- To develop a Youth program that will focus on the Community Comprehensive Plan.
- Ensure Youth Centre operations are open to age's 6 - 21 youth on a regular schedule.
- Recruitment of volunteers to assist with youth programming will be encouraged when planning.
- Engage youth programming with other target groups of the community, elders, children, adults.
- Plan prevention programs along with the other programmers that will have a positive impact on children and families in living a healthy lifestyle.
- To develop and maintain a Wellness Resources library, to promote Healthy Lifestyles.

Administration

- Participate in annual workplan development with the Education & Social Services Team
- Establish educational goals in the form of an annual learning plan
- Prepare monthly calendars and participate in quarterly program planning meetings
- Record participation statistics and prepare monthly reports
- Contribute to report submissions to meet funding requirements
- Prepares accurate, complete and effective proposals as required
- Respond to inquiries on program activities and services
- Make referrals to internal services as necessary
- Coordinate schedules and activities for the summer programming

We offer attractive benefits, opportunities for advancement and an engaging work environment. We offer a RRSP with a matched contribution at a rate 5%, EFAP program, and health and insurance coverage and benefits.

Please refer to our website: <https://atikamekshenganishnawbek.ca/> for posting details. A detailed job description is available upon request. Please quote the Competition No. in your cover letter and resume, and submit by email to employment@wfn.com, by fax to 705.222.7731 or by mail to:

Human Resources,
25 Reserve Rd,
Naughton, ON
P0M 2M0

Please note that preference will be given to qualified Indigenous applicants. **Please self-identify.**
Only those considered for an interview will be contacted.